

**OFFICIAL PROCEEDINGS
DUNN COUNTY BOARD OF COUNTY COMMISSIONERS
January 7, 2026**

Members Present: Commissioners Heiser, Olson, Pelton, Kleemann & Dolezal

Others Present: Sally Whittingham, Terry Schwartzenberger, Jeremy Wood, Gary Kuhn, LoAnn Roshau, Carie Boster, Lisa Guenther, Christina Kissinger, Willard Tormaschy, Adeline Ingold

Motion by Commissioner Olson, seconded by Commissioner Kleemann, to approve the December 17, 2025 minutes as presented. All voted aye, motion carried.

Motion by Commissioner Kleemann, seconded by Commissioner Olson, to approve the January 7, 2026 agenda with the following additions: Tax Director's Office. All voted aye, motion carried.

Public Comment: No Comments

Jeremy Wood with Northern Plains Engineering appeared to discuss their road projects. 98th Ave. SW & 4th St. SW project was bid on May 7th. The construction of this project is complete, there are only punch-list items remaining. Pinewood Meadows paving project is completed with punch-list items remaining. 3T Ave. SW project is also finished with punch-list items to be completed.

Darin Schaeffer with Bartlett and West appeared via Teams and gave the commission updates on their projects. 119th Ave SW & 99th Ave. SW projects are on hold until spring. The bid opening for the Manning project is on January 21st at 10:00 am.

Terry Schwartzenberger, Road Superintendent, gave the commission updates on the road department. February 18th at 10:00 am will be the county bid opening for gravel, scoria and dust control for 2026. Terry would like to know if the commission wants to continue with subdivision grants. Motion by Commissioner Heiser, seconded by Commissioner Pelton to continue the subdivision grant program per our policy. All voted aye, motion carried. Terry would like approval to donate the retired crack sealer to the City of Killdeer. Motion by Commissioner Heiser, seconded by Commissioner Pelton to donate the retired crack sealer to the City of Killdeer. Upon a roll call vote, all voted aye, motion carried.

Auditor Whittingham would like approval for the county bank depositories for 2026 & 2027. Bravera Bank, 1st International Bank & Trust, The Union Bank and Dakota Community Bank and Trust. Motion by Commissioner Pelton, seconded by Commissioner Heiser to approve the bank depositories as presented. All voted aye, motion carried.

Auditor Whittingham assumed the chair and called for nominations for chairperson of the board. Commissioner Olson nominated Commissioner Dolezal, seconded by Commissioner Heiser. Upon roll call vote, all voted aye. Motion carried.

Chairman Dolezal assumed the chair and called for nominations for vice-chair of the board. Motion by Commissioner Olson, seconded by Commissioner Heiser to nominate Commissioner Pelton as the Vice Chair. All voted aye, motion carried.

Tax Director, Holly Hutchison, appeared to discuss some changes in her office. She would like approval to contract a person to help while she is looking for a replacement in her office. Motion by Commissioner Heiser, seconded by Commissioner Pelton to authorize to contract help in the office as needed. Upon roll call vote, all voted aye. Motion carried.

Auditor Whittingham presented a beer and liquor license for approval, McKenzie Bay Marina. Motion by Commissioner Olson, seconded by Commissioner Heiser to approve the beer and liquor license as presented. All voted aye, motion carried.

Auditor Whittingham presented four Quit Claim Deeds to be transferred back to property owners who paid their taxes prior to the Tax Auction. Motion by Commissioner Pelton, seconded by Commissioner Olson to transfer all four deeds back to the owners. All voted aye, motion carried.

Motion by Commissioner Pelton, seconded by Commissioner Heiser, to approve the following vouchers with change on date:

GENERAL FUND (10)

WARRANT #:	TO:	FOR:	AMOUNT:
ACH	Merriman, Pat	Salary	\$3,000.00
303893	Advanced Business Methods	Office Equipment	\$1,604.55
303896	Benz Oil Company	Fuel	\$6,752.84
2767.78	Cenex Fleet Fueling	Fuel	\$2,696.69
303903	Column Software PBC	Publishing	\$240.92
303904	Consolidated Telecom	Phones	\$1,695.95
303874	Dakota Motors LLC	Auction fees	\$840.00
303875	Federal Bar Association	Legal Bar Fees	\$250.00
303917	Forum Communications	Subscription Renewal	\$240.49
303916	Forsgren Associates	Building Permits	\$4,778.50
303920	Heiser, Allen	Reimb for Travel/Phone	\$152.20
303881	High Plains Community Center	Claims	\$4,354.75
303923	Kompleks Assessment Solution	Industrial Assessment Services	\$7,600.00
303925	Larson, Latham, Huettl Aty	Attorney Fees	\$371.05
303926	Lawrey, Sara	Reimb for Travel	\$14.00
303928	Matthew Bender & Lexis Nexis	Office Supplies	\$513.97
303930	Miller, Michael	Phone Reimb.	\$50.00
303931	ND 911 Association	2026 Membership Dues	\$400.00
303932	ND County Auditors Association	2026 Annual Dues	\$400.00
303933	ND County Commissioners	2026 NDCCA Dues	\$1,725.00
303935	ND County Recorders	2026 Membership Dues	\$500.00
303937	NDACo	2026 Est Workers Comp Prem	\$86,105.34
303937	NDACo	2026 County Dues	\$19,775.00
303937	NDACo Resource Group	2026 Contract Agreement	\$116,014.08
303938	NDPIO	2026 Membership Dues	\$100.00
303941	NW Tire	Vehicle Maintenance	\$346.69
303947	Red Rock Ford	Vehicle Maintenance	\$4,776.51
303950	Roshau, LoAnn	Reimb for Phone	\$50.00
303952	Runnings Supply	Misc. Expense	\$319.98
303953	Sanford Health Occ Med	Drug Testing/DOT Exams	\$678.00
303954	Service Pro	Vehicle Maintenance	\$330.20
303879	Sundeen, Ross	West Law Legal Charges	\$774.59
303958	Thomson Reuters West	Subscription/Software	\$180.77
303960	Underground Vaults & Storage	Storage Supplies	\$555.12
303961	Vanguard Appraisals Inc	Service Fees	\$11,826.00
303963	Verizon	Phones	\$3,046.60
303965	Vision West ND	2026 Membership Dues	\$1,600.00
303969	Western Choice Coop	Misc Charges	\$239.65

ROAD (14)

WARRANT #:	TO:	FOR:	AMOUNT:
303963	Verizon	Phones	\$342.19
303953	Sanford Health Occ Med	Drug Testing/DOT Exams	\$300.00
303892	A&A Sanitation	County Shop Maintenance	\$1,000.00
303894	Bang, John & Stacy	Road Material	\$355,251.00
303895	Benz Oil Co Inc	Gas, Fuel, Propane	\$10,127.90
303897	Boss Office Products	Office Supplies	\$46.54
303899	Brosz Engineering, Inc	Engineering	\$12,647.50
303900	Butler Machinery Co	Parts	\$20,834.99
303902	Certified Power Inc.	Parts	\$11.44
303905	Consolidated Telcom.	Telephone	\$557.53
303907	Decker Supply LLC	Shop Supplies	\$1,100.00
303908	Diamond Truck Equipment Llc	Parts	\$1,379.57
303909	Diede, Clint & Heather	Road Material	\$159,571.75
303910	DMC Wear Parts Llc	Parts	\$5,181.80
303911	DTE Inc	Parts	\$1,453.38
303912	Edward Schwartz Construction	Road Projects	\$139,346.14

303914	Fergus Nelson Family Trust	Road Material	\$135,444.12
303915	Fischer, Fayleen	Subdivision Grant	\$14,000.00
303921	Highlands Engineering & Survey	Engineering	\$11,558.25
303924	Krain Creek Fabrication	Parts	\$558.51
303927	Lawson Products Inc	Shop Supplies	\$1,045.95
303936	NDACE	Training	\$1,535.00
303939	Nelson Fencing	Fencing	\$8,161.10
303940	North Central International, LLC	Parts	\$401.86
303943	Pomp's Tire Service Inc	Tires	\$2,954.85
303945	Quality Quick Print	Office Supplies	\$645.00
303946	RDO Equipment Co.	Parts	\$760.00
303949	Reiter Welding Inc	Parts	\$625.00
303951	Running Supply Inc.	Supplies	\$812.76
303956	Steckler/Greg	Road Material	\$73,935.00
303957	Swanston Equipment	Parts	\$4,600.00
303962	Verizon Connect	Fleet Management	\$447.82
303966	Wallwork Truck Center	Parts	\$2,436.54
303967	Werre, Joel	Easement	\$1,000.00
303968	Western Choice Cooperative	Supplies/Fuel	\$32,032.56
303969	Western Choice Cooperative.	Supplies	\$19.98
303970	Western Hose LLC	Parts	\$650.99
303971	Westlie Motor Company	Parts	\$4,301.90

SWMCC (19)

WARRANT #:	TO:	FOR:	AMOUNT:
303880	SWMCCC	Pipe Replacement	\$4,219.20

COUNTY PARK (21)

WARRANT #:	TO:	FOR:	AMOUNT:
303963	Verizon	Phones	\$82.08

VSO (24)

WARRANT #:	TO:	FOR:	AMOUNT:
303904	Consolidated Telecom	Phones	\$23.99

COUNTY AGENT (26)

WARRANT #:	TO:	FOR:	AMOUNT:
303913	Embroidery Arts (ND)	Clothing	\$98.00
303904	Consolidated Telecom	Phones	\$121.79
303906	Dairyland Laboratories, Inc.	Samples	\$270.00

WEED (27)

WARRANT #:	TO:	FOR:	AMOUNT:
303901	Cenex Fleet Fueling	Fuel	\$71.09
303944	Prairie Auto Parts	Parts/Weed Control	\$109.10
303955	Spotters Aerial Ag, LLC	Chemical Application	\$5,478.57
303963	Verizon	Phones	\$160.04
303882	ND Weed Control Association	Registration	\$100.00

DEM (29)

WARRANT #:	TO:	FOR:	AMOUNT:
303963	Verizon	Phones	\$47.07

HAZMAT (86)

WARRANT #:	TO:	FOR:	AMOUNT:
303959	Total Safety US Inc	Multi Gas	\$6,153.30

24/7 (05)

WARRANT #:	TO:	FOR:	AMOUNT:
303942	Office of Aty General	SCRAMnet/24/7 Fees	\$1,505.00
303948	Redwood Toxicology Lab	Testing	\$418.49

CAPITAL PROJECTS (86)

WARRANT #:	TO:	FOR:	AMOUNT:
303918	Guardian Fleet Safety	Vehicles	\$2,872.94
303934	ND Dept of Water Resources	2026 Bowman Radar Op	\$2,500.00
303878	Southwest Water Authority	Water system	\$3,879.00

BUILDINGS (41)

WARRANT #:	TO:	FOR:	AMOUNT:
303896	Benz Oil Company	Propane	\$2,369.00
303898	Braun Distributing	Janitorial Supplies	\$253.10
303919	Halliday, City of	Water	\$65.25
303922	Killdeer, City of	Water, Garbage, Sewer	\$242.47
303929	MGM Rural Sanitation	Garbage	\$603.33
303964	Viking Glass of ND Inc	Building Maintenance	\$1,510.00
303969	Western Choice Coop	Misc Charges	\$136.70

Upon roll call vote, all voted aye, motion carried.

Motion by Commissioner Pelton, seconded by Commissioner Heiser to appoint the following portfolio assignments for 2026. All voted aye, motion carried.

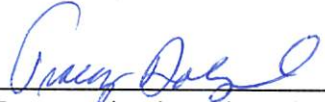
911 Coordinator	Pelton & Olson
Airport Authority	Pelton & Dolezal
Building Committee	Pelton & Olson
Buildings & Grounds	Kleemann & Heiser
Communications	Dolezal & Olson
Dunn County Fair Board	Dolezal
Emergency Management	Pelton & Dolezal
NDSU Extension	Kleemann & Olson
Food Pantry	Dolezal
Housing Authority	Kleemann & Olson
Human Resources	Dolezal & Olson
Park Board	Kleemann & Heiser
Public Information Officer	Dolezal
Road Department	Heiser & Pelton
Roosevelt Custer Regional Council	Heiser
Roughrider Human Service Zone	Pelton
SWMCCC	Dolezal
Tax Director	Kleemann & Heiser
Veteran Service Officer	Pelton
Vision West Board	Dolezal
Water Resource District	Kleemann & Olson
Weed Control Officer	Kleemann & Pelton

Motion by Commissioner Pelton, seconded by Commissioner Kleemann to re-appoint Jeremy Norby, Russell Stein, Howard Perhus and Loren Dvirnak to the Planning & Zoning Board, Bill Schaller and Zach Pavlicek to the Dunn County Park Board. All voted aye, motion carried.

Casey Brosten and Beth Isaak appeared to discuss the Dunn County Sheriff's Association. The association puts on good events for the community. They are a non-profit, it helps build morale with the community. The money raised is used for officers' and their families who may face hardship during a crisis situation. The officers will be the ones putting on the events. The association is looking for a donation to get the program started, \$10,000.00. Motion by Commissioner Pelton, seconded by Commissioner Heiser to donate \$10,000.00 to the Dunn County Sheriff's Association. Upon roll call vote, all voted aye. Motion carried.

Senator Dale Patten appeared before the commission to report on topics from the state level. There will be a Special Session starting January 21st for approximately three days. They will be discussing rural health care funding. New bills may come forward on how the money can be used. All counties will need to comply with the grant. North Dakota scored very well on the rural health care grant. A bill on the \$1600.00 Primary Resident Credit may be written to clarify how it is being applied. Another topic is the GPT (Gross Production Tax) formula. A change was made in the last session for additional funding going to hub cities. Ending fund balances for oil counties will be a heavy topic in the next session. Ending fund balances will need to come down by the end of 2026. There is an advanced nuclear study, seven areas in the state have potential. Dunn County is one of those locations. Small modular reactors are what would be placed in North Dakota. It would likely be a ten-to-twenty-year project. Local involvement, input and acceptance is very important. Increase in power demand will be up approximately 7% in the next five years. Dunn county will probably end up with two new pipelines in the next couple of years as well.

Motion by Commissioner Heiser, seconded by Commissioner Kleemann to adjourn. All voted aye and the meeting adjourned at 11:13 a.m.



Tracey Dolezal, Madam Chair

January 22, 2026
Date

ATTEST:


Sally Whittingham, Auditor