

**OFFICIAL PROCEEDINGS
DUNN COUNTY BOARD OF COUNTY COMMISSIONERS
February 18, 2026**

Members Present: Commissioners Heiser, Olson, Pelton, Dolezal & Kleemann

Others Present: Sally Whittingham, Mike Karey, Jeremy Wood, Carl Rohde, Gary Kuhn, LoAnn Roshau, Dessie Calihou, Lisa Guenther, Willard Tormaschy, Adeline Ingold

Motion by Commissioner Olson, seconded by Commissioner Pelton, to approve the February 4, 2026 minutes as presented. All voted aye, motion carried.

Motion by Commissioner Kleemann, seconded by Commissioner Olson, to approve the February 18, 2026 agenda with the following changes: storm day protocol, DUI's and move COC funding agreement to agenda after road bid opening. All voted aye, motion carried.

Public Comment: None

Carl Rohde with Civil Science updated the commission on their projects. 20th St. SW, final design is under way. Working with Ducks Unlimited to secure mitigation credits. 86th Ave. & 9th St. SW, final design is in the process and environmental and cultural impacts are being evaluated.

Jeremy Wood with Northern Plains Engineering appeared to discuss their road projects. 98th Ave. & 4th St. SW has pay estimate #7 in the amount of \$9,446.53 to Bechtold Paving. Motion by Commissioner Heiser, seconded by Commissioner Pelton to pay Bechtold Paving \$9,446.53 for pay estimate #7 for the 98th Ave. & 4th St. SW project. Upon roll call vote, all voted aye, motion carried.

Mike Karey, Assistant Road Superintendent, gave the road department update. Blades and sand trucks are out today. The county has an opportunity to get some gravel. Consensus of the commission to act on the lease and move forward.

Auditor Whittingham presented the final year end numbers and fund balances. There are two funds that are negative. Emergency Management will be negative due to the two new SORN towers and the work needed on the others to be compliant. This would be \$100,00.00 in the fund. The next is the E911 fund which is for our 911 fee's, SORN fees and State Radio. This fund will always be negative as we do not get enough revenue to sustain it. It would be \$130,000.00. Motion by Commissioner Pelton, seconded by Commissioner Olson to approve transfers as presented. Upon roll call vote, all vote aye, motion carried.

Protocol for storm days was discussed. The Emergency Manager, Sheriff, Road Superintendent and the Chair look at the road situation early in the morning. The Sheriff Deputies drive the roads and report back to the Sheriff. The road report is also looked at. It is a collaborative decision.

Commissioner Kleemann asked about our policy on DUI's. HR Director Calihou, explained the policy. It is up to the department head to make the discipline call.

Lisa Guenther, Clerk of Court, appeared to discuss the funding of District Court Services. Historically we have entered into a funding agreement each biennium. Her recommendation is to keep the court services local and enter into the agreement. Motion by Commissioner Heiser, seconded by Commissioner Kleemann to keep the funding agreement and contract with the State for Clerk of Court Services. All voted aye, motion carried.

The Food Pantry's final walk through of the new building is next week and will be ready to be turned over to the pantry. In addition: the food pantry does have an agreement with Dollar General for any overages of food they get, they donate it to the food pantry.

At 9:30 a.m., per call for bids, all qualified bids were opened for the Dunn County Gravel Crushing for 2026. All other bids will be reviewed by the Road Department and brought back to the next meeting.

	¾ " max size Class 13 gravel	1.5 max size road scoria
Knopik Pit Management	\$5.75 cubic yard	3.75 cubic yard
Fisher Sand and Gravel	\$5.73 cubic yard	3.95 cubic yard

Motion to accept gravel and scoria crushing bids by Commissioner Pelton, seconded by Commissioner Kleemann. All voted aye, motion carried. All other county service bids will be reviewed and brought back to the next meeting.

The Board of Commissioners asked HR to find a consultant for a compensation and class survey study for a new county pay scale. HR and her portfolio went through four different companies. The one that best matched the county was Public Sector Personnel Consultants. They have worked for several public entities with in North Dakota. The consultant would have a meeting with the board to discuss their needs and wants and then with the department heads and elected officials. All processes would be approved by the county. Final step would be to draft a salary plan with the board and project leaders. Their firm would also present the plan to the employees. The project could be completed before the budget hearings in July. Motion by Commissioner Olson, seconded by Commissioner Dolezal to go with Public Sector for the county pay scale and compensation study. Commissioners Heiser, Pelton and Kleemann voted no. Commissioners Olson and Dolezal voted aye. Motion failed.

At 10:00 a.m., per call for bids, all qualified bids were opened for the 103rd Ave. Northern Plains Project (CP-13(25)03)

- Baranko Brothers \$1,534,147.21
- C3 Energy \$1,837,075.02
- Central Specialties \$1,782,801.40
- Edward Schwartz Const. \$1,152,663.03
- Hlebechuk Construction \$1,496,539.31
- K & J Contractors \$1,597,382.37
- Martin Construction \$1,592,521.78
- Selland Construction \$1,938,198.74
- SiteWorx Excavation \$1,688,222.05
- Trotter Construction \$2,600,769.55

Engineer Wood will review the bids and return with a recommendation for the board.

Commissioner Pelton presented the 1st reading of the updated Floodplain Ordinance approved at the February 10th Planning and Zoning meeting. The ordinance needs accepted so Dunn County can remain in the National Flood Insurance Program. Motion by Commissioner Pelton, seconded by Commissioner Heiser to accept the 1st reading of the updated Floodplain Ordinance. All voted aye, motion carried.

Mike Schollmeyer and Greg Synnes with the Airport Authority appeared to discuss the cell tower. They would like an update on the project. The telecom services never reached out to the airport nor did the planning and zoning board. Attorney Merriman spoke on the matter and suggested that the board have an executive session with attorneys to discuss the matter. There are safety matters and concerns if the tower were to go up in the original location so close to the airport. LCC Telecom would not respond to the Dunn County Airport Authority, nor would Vertical Bridge or T-Mobile. John Burchfield with LCC Telecom services appeared to discuss the letter. They are looking for an alternate place for the tower. The letter written was just a formality. They are meeting with three landowners this week.

Ray Veverka and Kirk Pavlicek with New Hradec Workman Hall thanked the county for all the work they have approved in the past for the roads and the hall in New Hradec. They would like to discuss a donation from the commission for flooring for the hall. This is a meeting and banquet space for the general public. They are asking the commission for \$45,000.00. The commission does agree they should invest in the smaller communities in the county. Motion by Commissioner Heiser, seconded by Commissioner Kleemann to donate the \$45,000.00 to replace the flooring. Upon roll call vote, all voted aye, motion carried.

Motion by Commissioner Olson, seconded by Commissioner Heiser, to approve the following vouchers as presented:

<u>GENERAL FUND (10)</u>			
WARRANT #:	TO:	FOR:	AMOUNT:
ACH	Merriman, Pat	Salary	\$4,000.00
304183	Benz Oil Company	Fuel	\$2,025.89
304185	Brew, Casey	Meeting/Travel Reimb.	\$125.00
304205	Bronson Martketplace	Supplies	\$17.15
ACH	Chase - JP Morgan	Credit Card Charges	\$4,580.01

304191	Counties Providing Technology	Programming Software	\$1,694.00
304192	Cowboy Station	Defensive Driving Meals	\$1,152.50
304194	Dickinson City Hall	Boarding Fees	\$230.00
304195	Dickinson Parks and Recreation	WRCC Corporate Upgrade Fee	\$200.00
304176	Dunn County Treasurer	Misc Charges	\$19.90
304197	Dvirnak, Lorin	Meeting/Travel Reimb.	\$125.00
304198	East End Auto	Towed Vehicle	\$368.50
304202	Farmers Union Oil Company	Vehicle Maintenance	\$108.28
304203	Fugere, Kim	Attorney Fees	\$3,063.26
304204	Guardian Alliance Tech Inc	Software	\$140.00
304207	Hutchison, Holly	Reimb for Travel	\$15.00
304208	Information Tech Dept	Service Contracts/Support	\$3,404.28
304210	Jeske, Chris	Meeting/Travel Reimb.	\$125.00
304212	Kohler Communications	Coroner's Cell Booster	\$1,272.03
304213	Larsen, Dane	Contracted Hours	\$360.00
304215	Lexipol LLC	Contracts	\$9,489.77
304217	Marco Technologies	Printer/Copier	\$580.39
304219	McKenzie Electric Coop	Electric	\$249.31
304223	ND Association of County Eng.	Road Conference	\$125.00
304224	NDACo Resources Group	Information Tech	\$330.00
304225	Norby, Jeremy	Meeting/Travel Reimb.	\$125.00
304226	North, Amy	Reimb for Travel	\$72.50
304228	NW Tire	Vehicle Maintenance	\$2,464.07
304230	Perhus, Howard	Meeting/Travel Reimb.	\$125.00
304234	R & R Auto Farm & Electric In	Vehicle Maintenance	\$11,975.51
304235	Roughrider Electric Coop	Electric Bill	\$225.75
304238	Schneider, Les	Meeting/Travel Reimb.	\$132.25
304240	Service Pro	Vehicle Maintenance	\$155.64
304241	Stein, Russ	Meeting/Travel Reimb.	\$125.00
304243	Thomson Reuters - West	Subscription Software	\$955.36
304244	Twist, David	Reimb for Meeting/Travel	\$389.88
304245	UKG Inc	Payroll/HR	\$55.00
304248	Western Choice Coop	Misc Charges	\$464.64
304250	WEX Health Inc	FSA Fees	\$176.00

ROAD (14)

WARRANT #:	TO:	FOR:	AMOUNT:
304179	Allstate Peterbilt Group	Parts	\$2,744.00
304180	Bartlett & West	Engineering	\$34,270.00
304181	Bechtold Paving, Inc	Road Project	\$9,446.53
304186	Carquest Auto Parts Store	Parts	\$308.31
304187	Certified Power Inc.	Parts	\$1,375.94
304188	Chaparral Construction Inc	Easement	\$500.00
ACH	Chase - JP Morgan	Credit Card Charges	\$1,808.34
304189	Civil Science Infrastructure Inc.	Engineering	\$78,985.25
304193	Crafco Inc.	Parts	\$416.16
304201	Farmers Union Oil Co	Shop Supplies	\$71.98
304206	Hinrichs SuperValu	Office Supplies	\$7.59
304209	JD Fencing	Contract Roadwork	\$7,155.00
304214	Lawson Products Inc	Shop Supplies	\$39.29
304219	McKenzie Electric Coop	Electric	\$36.57
304221	Menards	Shop Supplies	\$437.58
304222	Mid-American Research Chem	Shop Supplies	\$544.40
304227	Northern Plains Engineering	Engineering	\$85,000.00
304231	Prairie Auto Parts	Parts	\$18.95
304232	Prairie Auto Parts.	Parts	\$3,068.83
304233	Pump Systems	Parts	\$1,172.65
304239	Schumacher, Shawn & Martine	Easement	\$500.00
304246	Uline	Shop Supplies	\$193.34
304247	Western Choice Cooperative	Fuel, Supplies	\$18,610.71

304248	Western Choice Cooperative.	Supplies	\$59.96
304251	Wittington, Brandon & Cath	Easement	\$500.00
<u>SWMCC (19)</u>			
WARRANT #:	TO:	FOR:	AMOUNT:
304242	SWMCCC	Fees	\$9,800.00
<u>COUNTY PARK (21)</u>			
WARRANT #:	TO:	FOR:	AMOUNT:
ACH	Chase - JP Morgan	Credit Card Charges	\$252.36
304196	Dukart, Daryl	Reimb for Meeting/Travel	\$149.65
304211	Jeske, Jim	Reimb for Meeting/Travel	\$143.13
304218	McKenzie Electric Coop	Electric	\$87.54
304237	Schaller, Bill	Reimb for Meeting/Travel	\$125.00
<u>VSO (24)</u>			
WARRANT #:	TO:	FOR:	AMOUNT:
ACH	Chase - JP Morgan	Credit Card Charges	\$92.99
304217	Marco Technologies	Printer/Copier	\$25.86
<u>COUNTY AGENT (26)</u>			
WARRANT #:	TO:	FOR:	AMOUNT:
ACH	Chase - JP Morgan	Credit Card Charges	\$1,104.41
<u>WEED (27)</u>			
WARRANT #:	TO:	FOR:	AMOUNT:
304184	Bismarck Hotel & Conference	Room – Ferebee	\$297.00
ACH	Chase - JP Morgan	Credit Card Charges	\$325.90
304177	ND Department of Trans.	Title Fees	\$237.50
<u>DEM (27)</u>			
WARRANT #:	TO:	FOR:	AMOUNT:
ACH	Chase - JP Morgan	Credit Card Charges	\$448.50
<u>HAZMAT (86)</u>			
WARRANT #:	TO:	FOR:	AMOUNT:
ACH	Chase - JP Morgan	Credit Card Charges	\$474.39
<u>CAPITAL (40)</u>			
WARRANT #:	TO:	FOR:	AMOUNT:
304252	Killdeer Area Ambulance	Annual Contribution	\$500,000.00
<u>BUILDINGS (41)</u>			
WARRANT #:	TO:	FOR:	AMOUNT:
304178	AH Inc	Service	\$1,479.84
304182	Benz Oil Company	Propane	\$2,075.13
ACH	Chase - JP Morgan	Credit Card Charges	\$577.52
304190	Clean Sweep	Janitor Supplies	\$69.98
304199	Electronic Communications	Inc	\$816.00
304200	ETSystems Inc	Maintenance	\$355.00
304216	Manning Waterworks	Water	\$244.00
304219	McKenzie Electric Coop	Electric	\$1,170.58
304220	MDU	Gas/Electric	\$5,002.84
304236	Roughrider Electric Coop.	Electric Bill	\$5,560.56
304248	Western Choice Coop	Misc Charges	\$42.91
304249	Western Edge Painting	Maintenance	\$825.00

Upon roll call vote, all voted aye, motion carried.

Motion by Commissioner Kleemann, seconded by Commissioner Olson to adjourn. All voted aye and the meeting adjourned at 10:33 a.m.

Meeting reconvened at 10:55 a.m., Motion by Commissioner Heiser, seconded by Commissioner Pelton to consider the bids for 103rd Ave.

Jeremy Wood with Northern Plains brought back the results for 103rd Ave. Road project. Edward Schwartz was the low bidder at \$1,152,663.03, he is recommending Schwartz be awarded the project. Motion by Commissioner Kleemann, seconded by Commissioner Pelton to award the 103rd Ave. project to Edward Schwartz for \$1,152,663.03. Upon roll call vote, all voted aye, motion carried.

Motion by Commissioner Kleemann, seconded by Commissioner Olson to adjourn. All voted aye and the meeting adjourned at 10:56 a.m.



Tracey Dolezal, Madam Chair

March 4, 2026

Date

ATTEST:



Sally Whittingham, Auditor