

**OFFICIAL PROCEEDINGS
DUNN COUNTY BOARD OF COUNTY COMMISSIONERS
March 18, 2026**

Members Present: Commissioners Heiser, Olson, Pelton, Dolezal & Kleemann

Others Present: Janet Lorenz, Mike Karey, Jeremy Wood, Carl Rohde, Darin Schaeffer, Gary Kuhn, LoAnn Roshau, Dessie Calihou, Lisa Guenther, Willard Tormaschy, Adeline Ingold, Julie Karey, Tom Steffen

Motion by Commissioner Kleemann, seconded by Commissioner Olson, to approve the March 4, 2026 minutes as presented. All voted aye, motion carried.

Motion by Commissioner Olson, seconded by Commissioner Kleemann, to approve the March 18, 2026 agenda with the following changes: Dukart Water Crossing and Storm Days. All voted aye, motion carried.

Public Comment:

Tom Steffan concerns of cost for closing courthouse on storm days. Asked for consideration for having a commission meeting at 5:00 p.m.

Carl Rohde with Civil Science updated the commission on their projects. 92nd Ave. SW is on hold until spring. 12th St. SW and 16th St. SW projects, 404 permits are secured. 20th St. SW, requested credit availability from Ducks Unlimited.

Darin Schaeffer with Bartlett & West appeared to discuss their projects. 119th Ave. SW will be breaking ground after Easter. 99th Ave. SW, will finish when it is done frosting.

Dukart water crossing- traffic is still crossing the bridge but the road is closed and bridge is unsafe. Can we take it out and put low water crossing in. The bridge is off section line. Is bridge personal property? The States Attorney needs to look into this before we move forward.

Jeremy Wood with Northern Plains Engineering appeared to discuss their road projects. 103rd Ave., bids were opened on February 18th. The project was awarded to Schwartz Construction. 92nd Ave. SW, the bid opening has been scheduled for April 1st. 114th Ave., working on the design and easement acquisition.

Mike Karey, Interim Road Superintendent, gave updates on the department. Mike presented the Fischer and Reems gravel pit agreements that need to be signed. Motion by Commissioner Heiser, seconded by Commissioner Kleemann to approve the Reems and Fischer gravel agreements as presented. All voted aye, motion carried.

Sarah Duttenhefner appeared to discuss a burn restriction declaration. Motion by Commissioner Pelton, seconded by Commissioner Kleemann to approve the declaration as presented. All voted aye, motion carried.

Emergency Manager and Chair discussed combining forces with the Halliday and Killdeer ambulance services. The Halliday Ambulance has difficulty covering call time. Halliday will keep their own license and taxing district; they will contract with Killdeer Ambulance for management services. Adam Parker is an attorney that specializes with EMS. He is also helping with the legalities of the contract. Motion by Commissioner Pelton, seconded by Commissioner Heiser to help with the legal fees with the contract agreement. Upon roll call vote, all voted aye, motion carried.

Approval is needed for the annual gaming site authorization for the Dog House Bar in Manning. Motion by Commissioner Pelton, seconded by Commissioner Olson to approve the annual gaming site authorization as presented. All voted aye, motion carried.

At 10:00 a.m., per call for bids, all qualified bids were opened for the McKenzie Bay Road Restoration Project, a Broz Engineering project

- Bechtold Paving \$1,705,862.14
- Central Specialties \$1,717,935.00
- Keller Paving & Landscaping \$1,509,699.90
- Mayo Construction Co. \$1,523,586.90
- Strata Corporation \$1,439,590.41

Broz Engineering will review the bids and return with a recommendation for the board. Engineer Eric Ulness will work with the Corp and the lowest bidder to get all the information back to the commission. Motion by Commissioner Olson, seconded by Commissioner Kleemann to table the bid results until all information is gathered. All voted aye, motion carried.

Friday Holiday Pay will remain tabled until after the Commission Workshop on March 25th.

Commissioner Pelton brought up storm days. His thought is, if you work you get paid and if you don't work you don't get paid. Commissioner Heiser agrees and is in favor of changing the policy. Motion by Commissioner Pelton, seconded by Commissioner Heiser to table the policy on storm day pay and allow the policy committee to review and bring it to the commissioner for 1st and 2nd readings. All voted aye, motion carried.

Discussed considering if a county engineer would be beneficial to our county. A round table discussion group to discuss a proposal will be held. Motion by Commissioner Pelton, seconded by Commissioner Kleemann to hold a roundtable to discuss a possible county engineer position and wait on filling the road superintendent until after the roundtable. All voted aye, motion carried.

Code Administrator, Sandy Rohde, presented the 2nd reading of the updated Floodplain Ordinance approved at the February 18th Commission Meeting. The ordinance needs accepted so Dunn County can remain in the National Flood Insurance Program. Motion by Commissioner Olson, seconded by Commissioner Pelton to accept the 2nd reading of the updated Floodplain Ordinance. All voted aye, motion carried.

Code Administrator, Sandy Rohde, appeared to present Conditional Use Permits

Shane Peterson or Jeff Conlogue of Watford City, ND has filed a Conditional Use Permit for a Water Depot to include a 1 Pond under 50 Acre Feet, located in the SE4SW4 and SW4SE4 of section 17-148-97. The property is zoned Rural Preservation and owned by Ecker Family Living Trust. (permit #01-2026)

Motion by Commissioner Heiser, second by Commissioner Pelton to accept the CUP as presented. All voted aye, motion carried.

Planning and Zoning Board would like to put a 12-month moratorium on data centers, solar energy and battery facilities. This would help the board to get the ordinances updated. Motion by Commissioner Pelton, seconded by Commissioner Kleemann to accept the moratorium as presented up to one year. All voted aye, motion carried.

XTO Energy appeared to discuss section line encroachments. Kevin Anderson stated that no structures are on the section line itself. Motion by Commissioner Pelton, seconded by Commissioner Olson to approve the section line encroachments as presented. All voted aye, motion carried.

Motion by Commissioner Olson, seconded by Commissioner Pelton, to approve the following vouchers with the change of moving Interstate Engineering to the road project code:

GENERAL FUND (10)

WARRANT #:	TO:	FOR:	AMOUNT:
ACH	Merriman, Pat	Salary	\$4,000.00
304361	Benz Oil Company	Fuel	\$2,490.38
304363	Brew, Casey	Reimb. Travel/Meetings	\$130.08
ACH	Chase - JP Morgan	Credit Card Charges	\$8,361.03
304367	Counties Providing Technology	Programming Software	\$1,694.00
304368	Dolezal, Tracey	Reimb. Travel/Meetings	\$362.50
304369	Everspring Suites	Election Training	\$220.00
304370	Fair Repair & Service LLC	Vehicle Maintenance	\$375.80
304371	Farmers Union Insurance	Insurance Premiums	\$11,557.00
304377	Guardian Alliance Technologies	Social Media Screening	\$40.00
304381	Information Tech Dept. IT	Assets	\$3,401.48
304383	Isaak, Elizabeth	Reimb. Travel/Meetings	\$36.25
304385	Jeske, Chris	Reimb. Travel/Meetings	\$125.00
304387	Kissinger, Christina	Reimb. Travel/Meetings	\$113.50
304390	Larson, Latham, Huettl	Barrett case	\$722.40
304393	Marco Technologies, LLC	Office Equipment	\$317.71
304396	McKenzie Electric Cooperative	Utilities Billing	\$237.28
304402	ND Association of Courts	Membership Dues (NDCA)	\$100.00
304401	NDACo	Pre-Employment Drug	\$63.00
304403	NDACo Resources Group NRG	IT Assets / Downpayment	\$2,280.00
304404	Norby, Jeremy	Reimb. Travel/Meetings	\$133.70
304405	North Dakota Safety Council	DDC Online Fees	\$5,819.50
304406	NW Tire	Vehicle Maintenance	\$2,472.10
304412	Quality Quick Print	Metal Plaque - New Employee	\$79.00
304414	Roughrider Electric Coop	Utilities Billing	\$805.50
304425	The Village	Annual Contract	\$3,300.00
304422	Thomas Reuters - West	Subscription Software	\$342.17
304423	UKG Inc.	HR / Payroll	\$381.35
304426	West Dakota Vet Clinic Inc.	K9 Expenses	\$476.36
304428	Western Choice Cooperative	Fuel/Supplies	\$463.47
304430	Wex Health	Contract - Monthly	\$176.00
304431	Young, J	Meals	\$1,404.00

ROAD (14)

WARRANT #:	TO:	FOR:	AMOUNT:
ACH	Chase - JP Morgan	Credit Card Charges	\$7,135.08
304370	Fair Repair	Vehicle Maintenance	\$495.14
304359	Auto Value Parts Stores	Vehicle Maintenance	\$819.81
304360	Bartlett & West	Road Department	\$28,169.00
304361	Benz Oil Co Inc.	Road Department	\$2,659.20
304364	Carquest Auto Parts Store	Road Department	\$1,951.71
304366	Civil Science Infrastructure Inc.	Road Department	\$74,098.00
304376	Gooseneck Implement	Road Department	\$14,500.00
304379	Hose & Rubber Supply	Road Department	\$285.50
304380	Hutz Welding Service	Road Department	\$31.93
304382	Interstate Engineering, Inc.	Professional Services	\$7,344.61
304384	J & J Operating Llc	Road Department	\$51.10
304388	Konecranes Inc.	Road Department	\$3,184.50
304389	Kubik, Bogner, Ridl & Selinger	Road Department	\$150.00
304391	Lawson Products Inc	Road Department	\$3,128.30
304397	McLeish, Andrew	Road Department	\$100.00
304399	Menards	Road Department	\$156.32
304400	Metcalf Archaeological	Road Department	\$2,228.75
304408	Power Plan	Road Department	\$31,134.09
304410	Prairie Auto Parts.	Road Department	\$465.86
304411	Pump Systems Road Dept	Road Department	\$460.16

304415	Running Supply Inc.	Road Department	\$1,251.85
304416	Ryan Leo Olheiser, Trustee	Road Department	\$900.00
304417	Sax Motor Company	Road Department	\$28,655.00
304419	Sign Solutions USA	Road Department	\$2,015.75
304420	Snow Wheel System, Inc	Road Department	\$7,389.00
304424	Uline	Road Department	\$198.39
304427	Western Choice Cooperative	Road Department	\$8,185.90
304429	Westlie Motor Company	Road Department	\$3,100.22

SWMCCC (19)

WARRANT #:	TO:	FOR:	AMOUNT:
304421	SWMCCC	Fees	\$15,260.00

PARK (21)

WARRANT #:	TO:	FOR:	AMOUNT:
ACH	Chase - JP Morgan	Credit Card Charges	\$252.26
304375	Freedom and Glory	Flags	\$1,111.88
304395	McKenzie Electric Cooperative	Electric	\$78.12

VSO (24)

WARRANT #:	TO:	FOR:	AMOUNT:
ACH	Chase - JP Morgan	Credit Card Charges	\$47.97
304393	Marco Technologies, LLC	Office Equipment	\$15.86

COUNTY AGENT (26)

WARRANT #:	TO:	FOR:	AMOUNT:
304362	Boss Office Products	Paper	\$109.90
ACH	Chase - JP Morgan	Credit Card Charges	\$733.76
304378	Hinrichs SuperValu / Bronson's	Supplies	\$60.04

WEED (27)

WARRANT #:	TO:	FOR:	AMOUNT:
ACH	Chase - JP Morgan	Credit Card Charges	\$605.77
304372	Ferebee, Cliff	Meeting/Travel	\$172.13
304418	Sickler, Klint	Meeting/Travel	\$168.50

DEM (29)

WARRANT #:	TO:	FOR:	AMOUNT:
ACH	Chase - JP Morgan	Credit Card Charges	\$369.43
304374	Four Seasons Trophies	Sarah Duttenhefner	\$14.00

24/7 FEES (05)

WARRANT #:	TO:	FOR:	AMOUNT:
304407	PharmChem Inc.	Screening & Analysis	\$191.70

CAPITAL (40)

WARRANT #:	TO:	FOR:	AMOUNT:
304386	JLG Architects	Design / Construction Admin	\$8,755.02
304394	Material Testing Services, LLC	Addendum - Proposed SC	\$5,140.00

BUILDINGS (41)

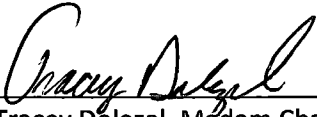
WARRANT #:	TO:	FOR:	AMOUNT:
304361	Benz Oil Company	Propane	\$574.00
ACH	Chase - JP Morgan	Credit Card Charges	\$579.00
304365	City Air Mechanical Inc	Maintenance	\$2,463.14
304373	Fire Equipment Company	Safety Supplies	\$396.95
304375	Freedom and Glory	Flags	\$2,040.78
304392	Manning Waterworks	Water	\$288.00
304396	McKenzie Electric Cooperative	Utilities	\$971.60
304398	MDU	Utilities	\$4,023.72
304409	Prairie Auto Parts	Shop Supplies	\$26.47
304413	Roughrider Electric Coop	Utilities	\$4,436.78

Upon roll call vote, all voted aye, motion carried.

The Housing Authority met with a builder. They are getting applications that will help getting houses put in on the Killdeer lots.

Food Pantry-Round up is now open. Everything isn't completely set up however the JDA did have a meeting on Monday night and this coming Monday the coffee chat will be held in the building. They received a \$35,000 grant for a sign from Conoco.

Motion by Commissioner Kleemann, seconded by Commissioner Olson to adjourn. All voted aye and the meeting adjourned at 10:29 a.m.



Tracey Dolezal, Madam Chair

April 1, 2026
Date

ATTEST:

Sally Whittingham, Auditor