

**OFFICIAL PROCEEDINGS
DUNN COUNTY BOARD OF COUNTY COMMISSIONERS
March 4, 2026**

Members Present: Commissioners Heiser, Olson, Pelton, Dolezal & Kleemann

Others Present: Sally Whittingham, Mike Karey, Jeremy Wood, Carl Rohde, Darin Schaeffer, Gary Kuhn, LoAnn Roshau, Dessie Calihou, Lisa Guenther, Willard Tormaschy, Adeline Ingold, Julie Karey

Motion by Commissioner Heiser, seconded by Commissioner Pelton, to approve the February 18, 2026 minutes as presented. All voted aye, motion carried.

Motion by Commissioner Kleemann, seconded by Commissioner Olson, to approve the March 4, 2026 agenda with the following changes: Resignation of Road Superintendent, Motion Discussion, Tax Director. All voted aye, motion carried.

Public Comment:

Lynn Selle approached the commission to discuss Wind Projects. He is for them for the extra taxing and the income for land owners. He does not believe there will be any negative results.

Marvin Berg appeared to discuss Wind Projects; he is for projects for the extra income it will bring to the county.

Carl Rohde with Civil Science updated the commission on their projects. 16th St. SW, the permit is secured and the project must mitigate 0.6 acres from and approved mitigation bank. Reaching out to Ducks Unlimited to secure availability. 98th Ave. SW, final design is in process and the permit is being submitted this week.

Darin Schaeffer with Bartlett & West appeared to discuss their projects. 119th, CSI is in the process of moving in equipment, they are waiting on weather for a start date. Manning, the contracts are being compiled, the contracts will be assigned and the pre-construction meeting will be scheduled.

Jeremy Wood with Northern Plains Engineering appeared to discuss their road projects. 103rd Ave., construction is expected to begin as weather permits, pre-construction meeting will be planned. 114th Ave., working on the design and easement acquisition, anticipated April bid opening. 104th Ave., the 404 permit has been obtained. 109th Ave, there are two large cultural sites that SHPO will require additional testing.

Mike Karey, Assistant Road Superintendent, gave updates on the department. Scoria hauling is almost completed. Planning on crack filling in the next couple of weeks.

Motion to accept all county contractor bids as presented at the February 18th commission meeting by Commissioner Pelton, seconded by Commissioner Heiser. All voted aye, motion carried.

Road Superintendent, Terry Schwartzenberger, gave his letter of resignation. Motion by Commissioner Pelton, seconded by Commissioner Heiser to accept his letter of resignation. Madam Chair thanked Terry for his 25 years of service and being part of the county team. Commissioner Heiser also thanked Terry and wished him luck. All voted aye, motion carried.

Motion to appoint Mike Karey as the Interim Road Superintendent by Commissioner Heiser, seconded by Commissioner Pelton. All voted aye, motion carried.

Holly Hutchison, Tax Director, introduced her new employee, Teresa Dvorak. She will be the Deputy Tax Director. Holly has visited all of the cities for the upcoming discount programs.

Commissioner Kleemann discussed county resolutions; he would like to know if we keep them anywhere. Auditor Whittingham explained that we do keep them digitally and in the Reception Book.

Auditor Whittingham would like to know if the Commission wants to move ahead with the School Bond Grant this year. There is \$5 million budgeted for it. The amount each school gets is based on the Average Daily Attendance of Dunn County students in the school's system and can only be used to pay down bonds and sinking in interest. Motion by Commissioner Pelton, seconded by Commissioner Olson to move ahead with the school bond grant application in the amount of 5 million dollars. Upon roll call vote, all voted aye, motion carried.

Motion by Commissioner Pelton, seconded by Commissioner Heiser, to approve the following vouchers as presented:

GENERAL FUND (10)

WARRANT #:	TO:	FOR:	AMOUNT:
ACH	Merriman, Pat	Salary	\$4,000.00
304260	Farmers Union Insurance	Insurance Renewals 2026	\$196,987.00
304287	4 Aces Towing	After hours towing	\$500.00
304264	Advanced Business Methods	Lease & Maintenance	\$1,089.26
304267	Benz Oil Company Inc	Fuel	\$4,272.08
304269	Boss Office Products	Office Supplies	\$1,170.36
304271	Bronson's Marketplace	Supplies	\$11.80
304273	Cenex Fleet Fueling	Fuel	\$3,998.46
304274	Charbonneau Car Center	Vehicle Maintenance	\$0.75
304278	Consolidated Telecom	Phones	\$1,695.44
304280	Crane & Merriman, PC	Reimbursement for travel	\$335.83
304284	Embroidery Arts (ND)	Clothing	\$420.00
304288	Fugere, Kim	Attorney Fees	\$6,716.56
304297	Gary Kuhn	Reimb (Food)	\$40.00
304291	Heiser, Allen	Reimb Travel/Phone	\$315.35
304293	HR Collaborative	Training	\$150.00
304296	Kompleks Assessment Sol.	Industrial Assessment Services	\$7,600.00
304300	Larson, Latham, Huettl Atys	Attorney Fees	\$292.40
304301	Lawrey, Sara	Reimb for Travel/Phone	\$203.70
304307	Miller, Michael	Reimb for Phone	\$50.00
304308	ND Township Officers	Dues 2026	\$9,600.00
304309	NDAAO	Membership for Dvorak	\$50.00
304310	NDACo Resource Group	IT Assests and Services	\$800.00
304314	North Dakota Safety Council	NDSC Annual Renewal	\$395.00
304316	NW Tire	Vehicle Maintenance	\$1,935.64
304318	One Source	Credit Report Checks	\$64.00
304319	Pelton, Craig	Reimb for Travel/Phone	\$1,028.00
304324	Red Rock Ford of Dickinson	Vehicle Maintenance	\$2,907.00
304325	Roll, Kirk	Coroner Calls	\$800.00
304326	Roshau, LoAnn	Reimb for Phone	\$488.76
304328	Rudy's Lock and Key	Keys	\$40.00
304331	Service Pro	Vehicle Maintenance	\$164.54
304332	Shred ND	Shredding	\$148.35
304333	Stevenson Funeral Home, Inc.	Cremation of a dog	\$975.00
304334	Thomson Reuters West	Subscription Software	\$774.59
304335	Tyler Technologies, Inc.	License	\$36.76
304339	Verizon	Phones	\$2,496.59
304342	West Dakota Vet Clinic, Inc.	K-9 Expenses	\$476.36
304343	West River Business Center	Job Fair Recruitment	\$150.00

ROAD (14)

WARRANT #:	TO:	FOR:	AMOUNT:
304339	Verizon	Phones	\$342.19
304263	A&A Sanitation	Portable toilets	\$500.00
304265	Bell Supply Company	Parts	\$76.04
304266	Benz Oil Co Inc	Fuel/Propane	\$28,559.83
304268	Boss Office Products	Office supplies	\$22.53
304272	Butler Machinery Co	Parts	\$17,416.24
304276	Civil Science Infrastructure Inc.	Engineering	\$3,192.50
304279	Consolidated Telcom.	Telephone	\$562.85
304281	Dakota Tool & Machine	Parts	\$534.54
304282	Diamond Truck Equipment Llc	Parts	\$341.20
304283	DTE Inc	Parts	\$217.24
304286	Fed Ex	Shipping	\$14.93
304289	Grimco Inc.	Signs	\$400.00
304292	Hotsy Equipment Company	Shop Supplies	\$340.00

304294	Just-In Glass.	Parts	\$796.81
304302	Linde Gas & Equipment Inc	Shop Supplies	\$1,235.41
304303	Mac's Hardware	Shop Supplies	\$981.33
304312	North Central International	Parts	\$412.77
304313	North Central Rental & Leasing	Rental equipment	\$23,576.00
304315	Northern Plains Engineering	Engineering	\$30,400.00
304321	Pomp's Tire Service Inc	Tires	\$17,603.01
304323	Prairie Implement	Parts	\$7.38
304327	Roughrider Electric Coop	Line Moves	\$131,833.15
304330	Sax Motor Company	Parts	\$395.00
304336	Uline	Shop Supplies	\$1,704.61
304337	US Flagpole Guy	Shop Supplies	\$207.75
304338	Verizon Connect	Fleet management	\$447.82
304341	Wallwork Truck Center	Parts	\$9,794.68

VSO (24)

WARRANT #:	TO:	FOR:	AMOUNT:
304278	Consolidated Telecom	Phones	\$23.99
304311	NDACTVSO	Spring Conference	\$170.00
304339	Verizon	Phones	\$82.08

COUNTY AGENT (26)

WARRANT #:	TO:	FOR:	AMOUNT:
304264	Advanced Business Methods	Lease & Maintenance	\$261.78
304273	Cenex Fleet Fueling	Fuel	\$87.69
304278	Consolidated Telecom	Phones	\$121.79
304298	Kukla, Kirsten	Expense Reimb	\$196.45
304299	Larsen, Christy	Expense Reimb	\$50.00

WEED (27)

WARRANT #:	TO:	FOR:	AMOUNT:
304273	Cenex Fleet Fueling	Fuel	\$202.34
304322	Prairie Auto Parts	Supplies	\$20.54
304329	Runnings Supply Inc.	Misc Supplies	\$90.43
304339	Verizon	Phones	\$160.04

DEM (29)

WARRANT #:	TO:	FOR:	AMOUNT:
304285	Farmers Union Oil Co	Batteries for Halliday Tower	\$329.00
304339	Verizon	Phones	\$47.07

HAZMAT (86)

WARRANT #:	TO:	FOR:	AMOUNT:
304320	Penguin Management Inc	LEPC	\$3,024.00

24/7 FEES (05)

WARRANT #:	TO:	FOR:	AMOUNT:
304317	Office of the Attorney General	SCRAMnet	\$1,115.00

BUILDINGS (41)

WARRANT #:	TO:	FOR:	AMOUNT:
304270	Braun Distributing	Janitorial supplies	\$526.99
304275	City Air Mechanical Inc	HVAC Repair	\$3,703.98
304277	Clean Sweep	Janitorial supplies	\$69.98
304290	Halliday, City of	Water/Sewer/Garbage	\$55.71
304295	Killdeer, City of	Water/Sewer/Garbage	\$363.47
304304	MDU	Utilities	\$82.61
304305	MGM Rural Sanitation LLC	February Monthly Billing	\$647.13
304306	Mid-American Research	Janitor Supplies	\$559.50
304322	Prairie Auto Parts	Lawn Mower Service	\$34.99
304340	Viking Glass of ND, Inc.	Building Maintenance	\$464.00

Upon roll call vote, all voted aye, motion carried.

Laura Feldman, Executive Director, with Home on the Range appeared to update the commission on the Carus Addition of the building. The Badlands Learning Center started in June of 2024, it was implemented to help the kids who stay with them be able to continue in school and earn credits. All of the kids in 2025 earned credits. The addition will create more class rooms, learning commons and labs.

Steve Kemp with HydroBIND attended via Teams to ask the commission for a letter of support for a grant from the USDA, Small Business Innovation Research. The product would be engineered proteins that pull valuable minerals out of produced water. This would convert a liability into a value that directly serves county and agricultural needs. Motion by Commissioner Heiser, seconded to by Commissioner Pelton to write a letter of support for the grant. All voted aye, motion carried.

Daulton Pearson with NextEra Energy Resources appeared to introduce his company and discuss a Wind Tower Project. They have been in North Dakota for 20 years and are involved with different energy sources. The project they are working on now is called Blizzard Wind. This project is on the eastern side of Dunn County, approximately 2.5 miles from Halliday. A single turbine footprint is about one acre. The operational date for this project is between 2029-2031. These projects can help landowners supplement their income, the company gives charitable contributions, they help with the road improvements to the sites. They are diligent in their projects and permitting. This would also help the tax base of the county. It would create 5 plus full time jobs.

HR Director, Dessie Calihou, presented the first reading of the Bereavement and Friday Holiday Policy changes. Bereavement was asked to be applied to immediate family only. Move to accept the first reading of the Bereavement Policy by Commissioner Pelton, seconded by Commissioner Heiser. All voted aye, motion carried. Friday Holiday language would change the policy to an hour for hour rather than day per day pay on Fridays. Currently any Friday holiday puts the road department at 30 hours worked and all other departments at 36 hours worked for the same week. Commissioner Heiser would like the policy review board to look at the Friday policy another time. Discussion that the change is to be consistent with the hour for hour pay rate. Motion by Commissioner Heiser, seconded by Commissioner Olson to table the first reading until the next commission meeting. All voted aye, motion carried.

Discussion on posting the job for Road Superintendent. Commissioner Heiser and Commissioner Pelton would like to wait and see how the Interim does. Commissioner Dolezal feels that we should post the job and leave it like all positions, we should move forward it takes time to get applicants, we should be consistent with all other jobs. Commissioner Olson moves to post the Road Superintendent position, seconded by Commissioner Dolezal. Upon roll call vote, commissioners Olson, Dolezal and Pelton voted aye, Commissioners Heiser and Kleemann voted no. Motion carried.

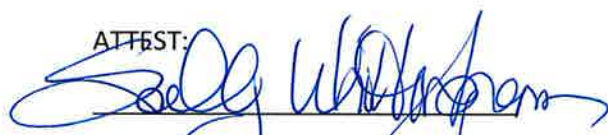
Chris Ryan with Gevo appeared to introduced the company the company to the Commission and explain some of the projects they have going on that may affect the county. Gevo bought Red Trail Energy in Richardton. They work in Fuels, Renewable Energy, Natural Gas and Chemicals. They are working on a project to make jet fuel from corn. Clay Norbaum with Zero6 Energy, a partner of Gevo, also introduced their company and what projects they have coming up. Zero6 Energy does long lasting projects that fit resources with the locations. Wind energy is a lost cost option.

Financials for February were presented

Motion by Commissioner Kleemann, seconded by Commissioner Olson to adjourn. All voted aye and the meeting adjourned at 11:04 a.m.


Tracey Dolezal, Madam Chair

March 18, 2026
Date

ATTEST:

Sally Whittingham, Auditor