

DUNN COUNTY HOUSING AUTHORITY SPECIAL MEETING  
January 22<sup>nd</sup>, 2026

Dunn County Housing Authority President David Twist called the meeting to order at 4:30 P.M. The Board members present were Amanda Bangert, Matt Oase, and Dave Olson (Dunn County Commission representative). Robert Kleemann (Dunn County Commission representative), Board member Tim Maul, and Board member Lance Larsen were not present. Manager Kevin Karvonen was also present with Derek Johnson (5:22 PM) present via teams.

Board Member Bangert made the motion to approve the October 15, 2025 Regular Quarterly Meeting Minutes, seconded by Board Member Oase. All voted aye on a roll call vote. M/C

Dunn County Housing Authority Manager Kevin Karvonen updated the Board on various items of interest and gave the Quarterly Report for 4<sup>th</sup> Quarter 2025.

Board Member Oase made the motion to accept the Manager's Quarterly Report for 4<sup>th</sup> Quarter 2025 from Managers Kevin & Lena Karvonen, seconded by Board Member Bangert. All voted aye on a roll call vote. M/C

The Board discussed the Incentive Buyback Program. The Board discussed following up with contractors regarding interest in the program.

Derek Johnson, Executive Director with the Cass County Housing Authority, gave the board a detailed report on the summary and timeline of the voluntary transfer of the Dunn County Housing Authority Housing Choice Voucher (HCV) program funds to the Stark County Housing Authority.

The Dunn County Housing Authority set the next meeting for February 4th, 2026 at 4:30 PM at the Dunn County Courthouse in the Veterans' room.

The Dunn County Housing Authority set the next Quarterly Meeting for April 15<sup>th</sup>, 2026 at 5:00 PM at the Dunn County Courthouse in the Veterans' room.

Having no further business, Board Member Bangert made the motion to adjourn, seconded by Board Member Oase. The meeting was adjourned at 6:08 P.M.

Financial Report:

Checking:\$130,450.31

Savings:\$12,589.96

Total in the bank:\$143,040.27

Deposits:

November:\$6600.00

December:\$6685.00 - includes \$85.00 - 585 MDU bill

January:\$6600.00

Bills:

Orlandos Versatile Construction:  
\$1840.00 - Paint - 585

Cooperative Legal Services:  
\$260.00 - Drafting  
\$455.00 - Drafting

First International Bank & Trust:  
\$5.00 - TM/Analysis Charge September 2025  
\$5.00 - TM/Analysis Charge October 2025  
\$5.00 - TM/Analysis Charge November 2025  
\$5.00 - TM/Analysis Charge December 2025

Kevin Karvonen:  
\$600.00 - Managers - November  
\$600.00 - Managers - December  
\$600.00 - Managers - January

MDU:  
\$74.65 - Half of October - 585  
\$81.89 - 585 - Tenant paid

Consolidated:  
\$52.17 - Faceplates - 585

Action Cleaning Service:  
\$198.55 - Steam cleaned - 585

Dunn County:  
\$44.40 - Postage - Builders Assistance mailers

Western Choice Cooperative:  
\$52.45 - Silicone  
\$2.58 - Receptacles - 585

City of Killdeer:  
\$287.87 - 585 - past due - previous tenants

FIBT Credit Card:  
\$301.58 - Menards - Microwave - 565, cabinet knobs  
\$3.89 - Interest Charge  
Total payment: \$305.47

Spethman Bobcat:  
\$435.00 - snow removal  
\$290.00 - snow removal

Minutes are subject to review and revisions.  
David Twist, Dunn County Housing Authority President

Matt Oase, Dunn County Housing Authority Secretary